



ASPIRE - LEARN - ACHIEVE

Access Arrangements and Reasonable Adjustments (AARA) Application

This form is to be used when a Year 11 or Year 12 student is requesting modifications to any assessment conditions or adjustments to an assessment task. It may be completed by a student, or by a parent / carer / case manager on the student's behalf. Student and parent / carer approval for the application and consultation is a requirement.

Student name:	Year level:
Case manager (if applicable):	Date of application: ____ / ____ / ____
AARA Category: <input type="checkbox"/> Cognitive <input type="checkbox"/> Physical <input type="checkbox"/> Sensory <input type="checkbox"/> Social-emotional	Timeframe of condition: <input type="checkbox"/> Permanent / chronic <input type="checkbox"/> Short-term / temporary <input type="checkbox"/> Intermittent
Diagnosis: _____ _____ _____	
Supporting documentation (please attach): <input type="checkbox"/> Medical Certificate from a General Practitioner (GP) <input type="checkbox"/> QCAA Confidential Medical Report from a General Practitioner (GP) <input type="checkbox"/> QCAA Confidential Medical Report from a specialist practitioner (e.g. psychologist, paediatrician, physiotherapist) <input type="checkbox"/> QCAA Confidential Student Statement <input type="checkbox"/> School Statement <input type="checkbox"/> Other: _____	
Evidence accessible on OneSchool: <input type="checkbox"/> Educational Adjustment Plan (EAP) <input type="checkbox"/> Evidence of verified disability (current AIMS Statement) <input type="checkbox"/> Evidence of previous adjustments for assessment documented on OneSchool (e.g. NCCD, support provisions) <input type="checkbox"/> Other: _____	
Student signature:	
Authorising parent / carer signature:	Parent / carer name:

AARA Requested – Tick all that apply and identify which subjects / assessments the AARA is proposed for						
✓	Type of modification/s	Subjects	Assessment Items	Approval Requirement		
				Unit 1 and 2 Internal Assessment	Unit 3 and 4 Internal Assessment	External Assessment
	Extra time <input type="checkbox"/> 5 mins per half hour in exams <input type="checkbox"/> Other:			Principal-reported	QCAA-approved	QCAA-approved
	Rest breaks <input type="checkbox"/> 5 mins per half hour in exams <input type="checkbox"/> Other:			Principal-reported	QCAA-approved	QCAA-approved
	Alternative format papers, specifically:			Principal-reported	Principal-reported	QCAA-approved
	Assistance, specifically:			Principal-reported	Principal-reported	QCAA-approved
	Individual instructions			Principal-reported	Principal-reported	Principal-reported
	Reader			Principal-reported	Principal-reported	QCAA-approved
	Scribe			Principal-reported	Principal-reported	QCAA-approved
	Assistive technology, specifically:			Principal-reported	Principal-reported	QCAA-approved
	Vision aids, specifically:			Principal-reported	Principal-reported	Principal-reported
	Computer			Principal-reported	Principal-reported	QCAA-approved
	Physical equipment, specifically:			Principal-reported	Principal-reported	Principal-reported
	Physical environment, specifically:			Principal-reported	Principal-reported	Principal-reported
	Diabetes management			Principal-reported	Principal-reported	Principal-reported
	Prescription medication			Principal-reported	Principal-reported	Principal-reported
	Bite-size food			Principal-reported	Principal-reported	Principal-reported
	Drink			Principal-reported	Principal-reported	Principal-reported
	Varied seating <input type="checkbox"/> Out of alphabetical order <input type="checkbox"/> Separate room – individual or small group supervision			Principal-reported	Principal-reported	Principal-reported
	Variation to venue (off campus)			Principal-reported	Principal-reported	QCAA-approved

